



Job Order Contracting Electronic Bidding Guide

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02/21/2024

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Purpose

This *Job Order Contracting (JOC) Electronic Bidding Guide* provides guidance for first-time and returning bidders to complete and submit their bids on Caltrans JOC projects using electronic bidding software.

Establishing a Digital ID

To begin the electronic bidding process, you will first need to receive a Bidder Identification Number (Bidder ID) from the California Department of Transportation (Caltrans). After you have received your Bidder ID number, you can then establish a Digital ID and a Bid Express Internet Bidding (Bidx) account. **The process of establishing a Digital ID can take 7 days or longer. You will not be able to submit a bid until this process has been completed.** For more information on how to establish a digital ID, create a Bidx account and download the bidding software, please visit <https://bidx.com/>, click on the Training Center link on the top right corner of the homepage.

To receive your Bidder ID, submit a letter requesting a Bidder ID to Office Engineer. The letter requesting a Bidder ID number must be on company letterhead that shows the full legal name, phone number, fax number and address of the bidding company, along with an email address to which the Bidder ID number will be sent. The letter can be email to occa@dot.ca.gov, faxed to Office Engineer at (916)227-6282, or mailed to:

California Department of Transportation
Division of Engineering Services - Office Engineer
MS 43
1727 30th Street
Sacramento CA, 95816-7005

If the bidding company has not recently been awarded a contract by Caltrans, the bidding company may also need to complete and submit a Payee Data Record form (STD 204) in order to establish their Bidder ID. The Payee Data Record form will be sent to you if it is needed to complete your request.

Payee Data Record Example Form:

STATE OF CALIFORNIA DEPARTMENT OF REVENUE
PAYEE DATA RECORD
 (Required when receiving payments from the State of California in lieu of IRS W-9)
 870 (2-01 Rev. 9/2007)

INSTRUCTIONS: Complete all information on this form. Sign, date, and return to the State agency (department/office) address shown at the bottom of this page. Payment return of this duly completed form will protect those who processing payments. Information provided in this form will be used by State Agencies to prepare information returns (1099). See reverse side for more information and Privacy Statement.

NOTE: Governmental entities, Indian, State, and Local (including school districts), are not required to submit this form.

PAYEE'S LEGAL BUSINESS NAME (Type or Print)

1 **SOLE PROPRIETOR - ENTER NAME AS SHOWN ON SSN (Last, First, MI)** **E-MAIL ADDRESS**

2 **MAILING ADDRESS** **BUSINESS ADDRESS**
 CITY, STATE, ZIP CODE CITY, STATE, ZIP CODE

3 **ENTER FEDERAL EMPLOYER IDENTIFICATION NUMBER (FEIN)** **NOTE:** Payment will not be processed without an accompanying Employer ID number.

PAYEE ENTITY TYPE **CORPORATION**
☐ PARTNERSHIP ☐ MEDICAL (e.g., dentistry, psychotherapy, chiropractic, etc.)
☐ ESTATE OR TRUST ☐ LEGAL (e.g., attorney services)
☐ EXEMPT (nonprofit)
☐ ALL OTHERS

4 **INDIVIDUAL OR SOLE PROPRIETOR** **ENTER SOCIAL SECURITY NUMBER** (SSN required by authority of California Revenue and Tax Code Section 19345)
☐ California resident - Qualified to do business in California or maintains a permanent place of business in California.
☐ California nonresident (see reverse side) - Payments to nonresidents for services may be subject to State income tax withholding.
☐ No services performed in California.
☐ Copy of Franchise Tax Board waiver of State withholding attached.

5 **PAYEE RESIDENCY STATUS**
 I hereby certify under penalty of perjury that the information provided on this document is true and correct. Should my residency status change, I will promptly notify the State agency below.
 AUTHORIZED PAYEE REPRESENTATIVE'S NAME (Type or Print) TITLE
 SIGNATURE DATE TELEPHONE

6 Please return completed form to:
 Department/Office:
 Unit/Section:
 Mailing Address:
 City/State/Zip:
 Telephone: () Fax: ()
 E-mail Address:

To establish a Bidx account, using Internet Explorer, navigate to <http://bidx.com> to establish your account. Follow the instructions on the Bidx website to complete the account establishment process. Once you have received your Bidder ID and downloaded and installed the AASHTOWare Project Bids (Bid) software, you may begin the process of establishing your Digital ID through the Bidx website. **A separate Digital ID should be established for each person authorized to submit bids for your company. Only one Bidder ID is required for each company and can have multiple Digital IDs associated with it. Back up your Digital ID file and record your password in a secure location. The file and password cannot be recovered if either of them is lost. Joint ventures are required to obtain a Digital ID unique to that joint venture.**

To establish a Digital ID, there are monthly account fees, and a onetime fee paid to Bidx. You may choose to cancel your account at any time; however, once your account has been cancelled, to bid again you will need to establish and pay for a new Digital ID and pay the monthly fees.

Once you have an approved Digital ID, you will need to request to bid with Caltrans before you can submit bids. Select the "MyBidx" icon, "Bid with AASHTOWare Project Bids", then the "Request to Bid" option. Next, select "California Department of Transportation" in the agency drop down menu, enter your Digital ID, and Bidder ID. Your organization name will display based on the Bidder ID entered.

Bid with AASHTOWare Project Bids



Digital IDs

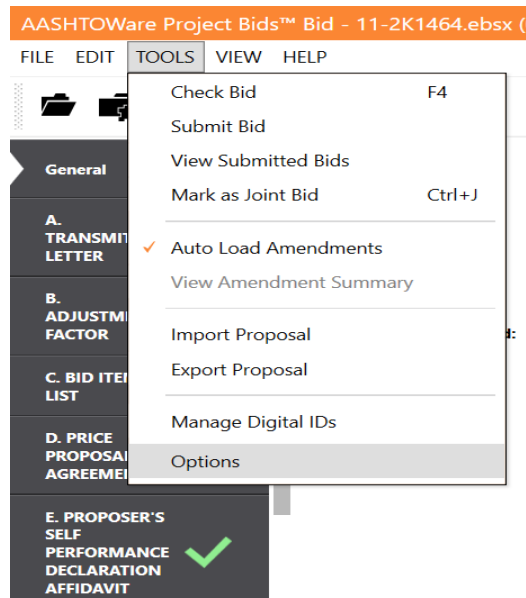


Request to Bid

Software

You will need to download the Bid software from Bidx in order to submit your bid through Bidx to Caltrans. This can be found at <https://bidx.com/ca/main>. You will also need to have the Microsoft .NET 4.6.2 or newer Framework installed on your computer. This can be found at <https://dotnet.microsoft.com/en-us/download/dotnet-framework/net462>. For questions and help, please call the Bidx help desk at 1-888-352-2439.

Once the Bid software has been installed, you will need to create a user profile and enter your company data into the software. This data is transmitted with your bid. To begin, select "Tools" then "Options."



Next, navigate to the green plus icon to add a user profile. When the "User Profile Entry" screen opens, you will see the screen shown below. Enter your company name, address, city, state, zip code, phone number, fax number, and email address. Then enter your Caltrans-provided bidder ID and select "Add New Bidder ID." The bidder ID will appear

below; select that ID, click "Save", and then "Yes."

User Profile Entry

Company:	<input type="text" value="Sample Company"/>								
Address 1:	<input type="text" value="Sample Address"/>								
Address 2:	<input type="text"/>								
City:	<input type="text" value="Sacramento"/>	State:	<input type="text" value="California"/>						
Zip:	<input type="text" value="00000"/>								
Phone:	<input type="text" value="0001112222"/>	Fax:	<input type="text" value="0001112221"/>						
Cell:	<input type="text"/>	Pager:	<input type="text"/>						
Email:	<input type="text" value="sample@dot.ca.gov"/>								
Bidder ID:	<input type="text"/>	<input type="button" value="Add New Bidder ID"/>							
<table><tr><td>BIDDER ID</td><td>DEFAULT?</td><td>DELETE</td></tr><tr><td>VC0000000000</td><td><input checked="" type="checkbox"/></td><td><input type="button" value="X"/></td></tr></table>				BIDDER ID	DEFAULT?	DELETE	VC0000000000	<input checked="" type="checkbox"/>	<input type="button" value="X"/>
BIDDER ID	DEFAULT?	DELETE							
VC0000000000	<input checked="" type="checkbox"/>	<input type="button" value="X"/>							
<input type="button" value="Save"/>		<input type="button" value="Cancel"/>							

Glossary

There are many terms that Bidx uses are different from the terms traditionally used by Caltrans. The following glossary shows some of the differences.

Bidx Term	Caltrans Term
Letting	Bid opening
Proposal	Bid Book
Amendment/Amendments	Addendum/Addenda
Working Days	Where time portion of a Cost + Time bid is entered
Letting ID	Contract EA Number
Project ID	Project Number

Downloading Electronic Bid Book

Log into your Bidx account at bidx.com, select "Lettings" tab at the left side of the screen, you will see a list of advertised projects. Search for the Contract No. (Letting ID) of the JOC project based on the bid opening date (Letting date) on the IFB document. Once found, click the "Letting date", a new panel will show up. Click and download "All proposal files" from the "Files required to bid to CALTRANS" section at the right side of the screen.

The file name of the downloaded electronic bid book file begins with the JOC contract number, and end with “. EBSX”. **Do not change the name of the file.**

Electronic bid book addenda files included in the downloaded zip file begin with the contract number, and end with the number of the addenda (Ex. 01JOC12345.001X). Directions for incorporating addenda are at the end of this guide.

Items to be submitted with Bid

Any items that are required to be submitted with the bid must be received by Office Engineer prior to the specified date and time. If these items are not received as specified, your bid may be deemed nonresponsive. Office Engineer’s address is:

California Department of Transportation
Division of Engineering Services - Office Engineer
MS 43
1727 30th Street
Sacramento CA, 95816-7005

Completing Bid Book

AASHTOWare Project Bids General Tab

When you open the electronic bid book file (.ebsx file) downloaded from the bidx.com website, The left side of the main screen shows General tab and tabs for different forms from Form A to Form K.

You don’t need to fill all the forms, refer to IFB document Appendix C for required forms to be submitted. A red triangle with an exclamation mark icon indicates an incomplete tab. A green check mark icon indicates a completed tab or a tab that does not require any further action. However, green checked-marked tabs may contain items that are required to be completed and submitted by mail before bid opening date and time. **Remember to save your work as you complete the Bid Book.**

The right side of the screen shows the information of the “General” tab, which are basic information including Letting Date, County, Contract ID, Project Description, and Proposer’s information such as Bidder ID when you register the bidding account with bidx.com.

AASHTOWare Project Bids™ Bid - 11-2K1464.ebsx (1 Amendment) 11-2K1464

FILE EDIT TOOLS VIEW HELP

2% Complete

General	Agency: CALTRANS	Bidder ID: VC2000000004
A. TRANSMITTAL LETTER	Letting Date: 12/20/2023	Project ID:
B. ADJUSTMENT FACTOR	Call Order: 1	County: San Diego
C. BID ITEM LIST	Contract ID: 11-2K1464	Amendments: 1
D. PRICE PROPOSAL AGREEMENT	Date Generated: 12/18/2023	Joint Bid: No
E. PROPOSER'S SELF PERFORMANCE DECLARATION AFFIDAVIT	Date Revised: 12/19/2023	
F. PROPOSER'S DBE AND SMALL BUSINESS AFFIDAVIT	Checksum: 980B7DF904	
G. SMALL BUSINESS PREFERENCE OR NON-SMALL BUSINESS PREFERENCE	Description: CONSTRUCTION ON STATE HIGHWAY IN IN NATIONAL CITY ON ROUTE 805 FROM 16TH STREET TO PLAZA BOULEVARD UNDERCROSSING, POST MILE 10.1 TO 10.3 In District 11 On Route 805	
H. CERTIFIED		

Bid Total: \$20,000.00

Bid Printing

To Preview the bid after you complete bidding, select “File” from the left upper of screen, then select “Print Preview” You can select “File”, then “Print” to print all or individual pages. If you would like to save a copy of your bid, you can select “Microsoft Print to PDF” under “Print”.

Form A - Transmittal Letter

Transmittal Letter is used for Proposer to acknowledge that they have reviewed all the information contained in the Invitation for Bid (IFB) documents. Proposer shall also certify in this letter their commitment to comply fully with Department’s bonds and insurance requirements as further defined in the Work Order when issued.

The Proposer shall enter in the spaces provided the Proposal Date, IFB issued date, project name, Contractor’s State License Board License Number, Contractor’s State License Board License Classification, and Department of Industrial Relations Registration Number. Proposer shall respond to 3 Proposer Responsibility Questions and provide details as necessary.

At the end of the letter, Proposer shall enter Proposer’s phone number, fax number. The Bidx signature covers all signatures in the bid book, no signature is required at the signature line, but the Proposer’s company or joint venture names, printed names of the authorized representatives and their titles are still required.

AASHTOWare Project Bids™ Bid - 11-2K1464.ebsx (1 Amendment) 11-2K1464

FILE EDIT TOOLS VIEW HELP

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General

A. TRANSMITTAL LETTER

B. ADJUSTMENT FACTOR

C. BID ITEM LIST

D. PRICE PROPOSAL AGREEMENT

E. PROPOSER'S SELF PERFORMANCE DECLARATION AFFIDAVIT

F. PROPOSER'S DVBE AND SMALL BUSINESS AFFIDAVIT ✓

G. SMALL BUSINESS PREFERENCE OR NON-SMALL BUSINESS PREFERENCE ✓

H. CERTIFIED

**STATE OF CALIFORNIA - DEPARTMENT OF TRANSPORTATION
FORM A - TRANSMITTAL LETTER
DES-OE (REV 12/2023)**

Proposal Date:

California Department of Transportation
Division of Engineering Services – Office Engineer
MS 43
1727 30th Street
Sacramento, CA 95816-7005

The undersigned (Proposer) submits this Proposal in response to that certain Invitation for Bid (IFB) dated as of (Insert date), issued by California Department of Transportation (Department) to construct the related facilities within (Insert project name), as described in the IFB.

Enclosed and by this reference incorporated herein and made a part of this Proposal, are the following:

- Form A, Transmittal Letter
- Form B, Adjustment Factor
- Form C, Bid Item List
- Form D, Price Proposal Agreement
- Form E, Proposer's Self Performance Declaration Affidavit
- Form F, Proposer's DVBE and Small Business Declaration Affidavit
- Form G, Small Business Preference or Non-Small Business Preference
- Form H, Certified Small Business Listing for The Non-Small Business Preference

Bid Total: \$20,000.00

Form B – Adjustment Factor

Enter adjustment Factor for each required bid item here. Proposer should refer to Form C (Bid Item List) for description and Fixed Unit Price of each bid item. Adjustment factor shall be kept as three decimal places as illustrated in the following examples. After Adjustment Factor is entered for each bid item, manually calculate its Stipulated Unit Price (Fixed Unit Price multiplied by Adjustment Factor), then go to Form C (Bid Item List) and enter that price in the corresponding cell.

AASHTOWare Project Bids™ Bid - 11-2K1464.ebsx (1 Amendment) 11-2K1464

FILE EDIT TOOLS VIEW HELP

2% Complete

General

A. TRANSMITTAL LETTER

B. ADJUSTMENT FACTOR

C. BID ITEM LIST

D. PRICE PROPOSAL AGREEMENT

E. PROPOSER'S SELF PERFORMANCE DECLARATION AFFIDAVIT

F. PROPOSER'S DVBE AND SMALL BUSINESS AFFIDAVIT ✓

G. SMALL BUSINESS PREFERENCE OR NON-SMALL BUSINESS PREFERENCE ✓

H. CERTIFIED

**STATE OF CALIFORNIA - DEPARTMENT OF TRANSPORTATION
FORM B - ADJUSTMENT FACTOR
DES-OE (REV 12/2023)**

1. Enter adjustment factor for each bid item here, refer to Form C (Bid Item List) for total number of bid items, also description and Fixed Unit Price of each bid item.

2. Adjustment factor shall be kept as 3 decimal places as illustrated in the following examples.

3. After Adjustment Factor is entered for each bid item, manually calculate its Stipulated Unit Price (Fixed Unit Price multiplied by Adjustment Factor), then go to Form C (Bid Item List) and enter that price in the corresponding cell.

Sample Data Entry:

Bid Item 0001 Adjustment Factor: 1.234
Bid Item 0002 Adjustment Factor: 0.923
Bid Item 0003 Adjustment Factor: 1.000

Bid Item 0001 Adjustment Factor:

Bid Item 0002 Adjustment Factor:

Bid Item 0003 Adjustment Factor:

Bid Item 0004 Adjustment Factor:

Bid Item 0005 Adjustment Factor:

Bid Item 0006 Adjustment Factor:

Bid Item 0007 Adjustment Factor:

Bid Total: \$20,000.00

Form C - Bid Item List

Enter the manually calculated Stipulated Unit Price based on Form B (Adjustment Factor) for each bid item. The Bid software will automatically perform the calculations for the item total, as well as the Bid Total, which is shown at the bottom row of the form. As data is entered into each field, pressing the "Tab" key, or "Enter" will move the cursor to the next field.

AASHTOWare Project Bids™ Bid - 11-2K1464.ebsx (1 Amendment) 11-2K1464

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2% Complete

General	ITEM NUMBER	ITEM CODE	QUANTITY ESTIMATE	UNIT	STIPULATED UNIT PRICE	ITEM TOTAL
BID ITEM LIST 1						\$20,000.00
A. TRANSMITTAL LETTER	0001	050001	1.0 EA			
	LEAD COMPLIANCE PLAN (PER WORK ORDER) (EA); Fixed Unit Price: \$5,000.00					
B. ADJUSTMENT FACTOR	0002	050002	10.0 EA			
	CONSTRUCTION AREA SIGNS (ONE POST) (EA); Fixed Unit Price: \$375.00					
C. BID ITEM LIST	0003	050003	4.0 EA			
	CONSTRUCTION AREA SIGNS (TWO POST) (EA); Fixed Unit Price: \$500.00					
D. PRICE PROPOSAL AGREEMENT	0004	050004	28.0 EA			
	CONSTRUCTION AREA SIGNS (PORTABLE) (EA); Fixed Unit Price: \$250.00					
E. PROPOSER'S SELF PERFORMANCE DECLARATION AFFIDAVIT	0005	050005	4.0 EA			
	TRAFFIC CONTROL SYSTEM (MULTILANE CONVENTIONAL HIGHWAY LANE CLOSURE); Fixed Unit Price: \$1,800.00					
F. PROPOSER'S DVBE AND SMALL BUSINESS AFFIDAVIT ✓	0006	050006	1.0 EA			
	TRAFFIC CONTROL SYSTEM (TWO LANE CONVENTIONAL HIGHWAY REVERSIBLE CONTROL) (WITH PILOT CAR); Fixed Unit Price: \$3,000.00					
G. SMALL BUSINESS PREFERENCE OR NON-SMALL BUSINESS PREFERENCE ✓	0007	050007	2.0 EA			
	TRAFFIC CONTROL SYSTEM (TWO LANE LOCAL STREET REVERSIBLE CONTROL) (WITH PILOT CAR); Fixed Unit Price: \$3,000.00					
H. CERTIFIED	0008	050008	4.0 EA			
	TRAFFIC CONTROL SYSTEM (FREEWAYS AND EXPRESSWAYS 1 LANE CLOSURE); Fixed Unit Price: \$3,100.00					
	0009	050009	8.0 EA			
	TRAFFIC CONTROL SYSTEM (LOCAL STREET 1 LANE CLOSURE); Fixed Unit Price: \$1,700.00					
	0010	050010	3.0 EA			
	TRAFFIC CONTROL SYSTEM (ENTRANCE OR EXIT RAMP CLOSURE) (WITH TRAFFIC CONTROL MAINTENANCE); Fixed Unit Price: \$1,800.00					
	0011	050011	3.0 EA			
	JOB SITE MANAGEMENT (PER WORK ORDER) (EA); Fixed Unit Price: \$12,000.00					
	0012	050012	1.0 EA			
	PREPARE WATER POLLUTION CONTROL PLAN (EA); Fixed Unit Price: \$5,000.00					
	0013	050013	2.0 EA			
					Item Total: \$20,000.00	Bid Total: \$20,000.00

Form D - Price Proposal Agreement

Enter business name, date, authorized person's name, title and business phone number and business address in the space provided. The Bidx electronic signature covers all signatures in the bid book. No need to sign at the signature line.

AASHTOWare Project Bids™ Bid - 11-2K1464.ebsx (1 Amendment) 11-2K1464

FILE EDIT TOOLS VIEW HELP

2% Complete

General

A. TRANSMITTAL LETTER

B. ADJUSTMENT FACTOR

C. BID ITEM LIST

D. PRICE PROPOSAL AGREEMENT

E. PROPOSER'S SELF PERFORMANCE DECLARATION AFFIDAVIT

F. PROPOSER'S DVBE AND SMALL BUSINESS AFFIDAVIT ✓

G. SMALL BUSINESS PREFERENCE OR NON-SMALL BUSINESS PREFERENCE ✓

H. CERTIFIED

**STATE OF CALIFORNIA - DEPARTMENT OF TRANSPORTATION
FORM D - PRICE PROPOSAL AGREEMENT FOR JOB ORDER CONTRACT
DES-OE (REV 12/2023)**

The undersigned, as Proposer, declares that the only persons or parties interested in this Price Proposal as principals are those named herein; that this Price Proposal is made without collusion with any other person, firm or corporation; and the Proposer has carefully examined the proposed form of contract and the plans therein referred, and proposes and agrees, if this Price Proposal is accepted, that the Proposer will contract with the State of California to provide all necessary labor, materials, tools, or equipment to do all of the work specified in the Job Order Contract Master Agreement and associated Work Order(s), in the time and manner therein prescribed.

The Proposer agrees, if this Price Proposal is accepted, to enter into a Job Order Contract Master Agreement with the Department to perform the Work through Work Orders under the terms of the Job Order Contract Master Agreement. The Proposer bids for the Adjustment Factor to each of the bid items, unless noted otherwise. The sum of the Quantity Estimate in the Bid Item List multiplied by the Stipulated Unit Price is the total of the Price Proposal, which will be used to determine the lowest responsive and responsible bidder. For bid items with pre-filled amounts in this Price Proposal, the Department pays the pre-filled bid item Adjustment Factor, Stipulated Unit Price and Item Total amounts.

Following execution of the JOC Master Agreement, Work Order will be created with selected Price Proposal items from its scope of work and corresponding quantities for those items in the Work Order. Work Order will be priced by the sum of the Work Order quantity multiplied by the Stipulated Unit Price. Proposer agrees to perform the work within the number of working days stated in the Work Order.

The Proposer agrees to enter its Adjustment Factor in Form B, manually calculate its Stipulated Unit Price and enter it in Form C using AASHTOWare Project Bids software and submit all relevant forms to Bids.com, see JOC Electronic Bidding Guide for more details.

Proposer agrees:

1. If there is mathematical discrepancy in the Price Proposal between Adjustment Factor and Stipulated Unit Price, the bid may be found nonresponsive.
2. If the Adjustment Factor and Stipulated Unit Price are omitted, the bid may be found nonresponsive.
3. If the Adjustment Factor, Stipulated Unit Price and Item Total for the pre-filled bid items are modified, the bid may be found nonresponsive.
4. Entries are to be expressed in dollars and decimal fractions of a dollar. Symbols such as commas and dollar signs are ignored and have no significance in establishing Stipulated Unit Price or Item Total.
5. Stipulated Unit Prices and Item Totals are interpreted by the number of digits and decimal placement. The Proposer shall round Stipulated Unit Price to the nearest hundredths decimal place.

Bid Total: \$20,000.00

Form E – Proposer’s Self Performance Declaration Affidavit

Enter name of the Proposer, state, county, the contact’s name and title, company or joint venture name, printed name, and title for the authorized person in the signature block. No need to sign at the signature line.

AASHTOWare Project Bids™ Bid - 11-2K1464.ebsx (1 Amendment) 11-2K1464

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2% Complete

General

A. TRANSMITTAL LETTER

B. ADJUSTMENT FACTOR

C. BID ITEM LIST

D. PRICE PROPOSAL AGREEMENT

E. PROPOSER'S SELF PERFORMANCE DECLARATION AFFIDAVIT

F. PROPOSER'S DVBE AND SMALL BUSINESS AFFIDAVIT ✓

G. SMALL BUSINESS PREFERENCE OR NON-SMALL BUSINESS PREFERENCE ✓

H. CERTIFIED

**STATE OF CALIFORNIA - DEPARTMENT OF TRANSPORTATION
FORM E - PROPOSER'S SELF PERFORMANCE DECLARATION AFFIDAVIT
DES-OE (REV 12/2023)**

Name of Proposer

It is understood and agreed by the Proposer that it has carefully examined all documents that form this Invitation for Bid and acknowledges the Proposer's commitment to comply fully with the requirement to perform Work equaling at least 30 percent of the value of each original Work Order total price with Proposer's own employees and with equipment Proposer owns or rents, with or without operators.

STATE OF

COUNTY OF

Each of the undersigned, being first duly sworn, deposes and says that (Contact Name) is the (Title) of (Company) and (Contact Name) is the (Title) of (Company), which entity(ies) are the (Joint Venture/Partnership, Other) of (Joint Venture Company), the entity making the foregoing Proposal.

The Proposer hereby affirms that it will perform Work equaling at least 30 percent of the value of each original Work Order total price with Proposer's own employees and with equipment Proposer owns or rents, with or without operators as described in this Invitation for Bid.

Signature

Name Printed

Bid Total: \$20,000.00

Form F – Proposer’s DVBE and Small Business Affidavit

Enter name of the Proposer, state, county, the contact’s name and title, company or joint venture name, printed name, and title for the authorized person in the signature block. No need to sign at the signature line.

AASHTOWare Project Bids™ Bid - 11-2K1464.ebsx (1 Amendment) 11-2K1464

FILE EDIT TOOLS VIEW HELP

2% Complete

General

A. TRANSMITTAL LETTER

B. ADJUSTMENT FACTOR

C. BID ITEM LIST

D. PRICE PROPOSAL AGREEMENT

E. PROPOSER'S SELF PERFORMANCE DECLARATION AFFIDAVIT

F. PROPOSER'S DVBE AND SMALL BUSINESS AFFIDAVIT

G. SMALL BUSINESS PREFERENCE OR NON-SMALL BUSINESS PREFERENCE

H. CERTIFIED

STATE OF CALIFORNIA - DEPARTMENT OF TRANSPORTATION
FORM F - PROPOSER'S DVBE AND SMALL BUSINESS DECLARATION AFFIDAVIT
DES-OF (REV 12/2023)

Name of Proposer

It is understood and agreed by the Proposer that it has carefully examined all documents that form this Invitation for Bid and acknowledges that California Department of Transportation (Department) will establish Disabled Veteran Business Enterprise and Small Business Enterprise goals based on each Work Order total price for this Job Order Contract. This affidavit further serves to confirm that (Insert proposer's name) will meet the established goals and requirements defined in the Work Order documents, when issued.

STATE OF

COUNTY OF

Each of the undersigned, being first duly sworn, deposes and says that (Contact Name) is the (Title) of (Company) and (Contact Name) is the (Title) of (Company), which entity(ies) are the (Joint Venture/Partnership, Other) of (Joint Venture Company), the entity making the foregoing Proposal.

The Proposer hereby affirms that it will meet the Disabled Veteran Business Enterprise and Small Business Enterprise established goals and requirements described in this solicitation and requirements defined in the Work Order documents, including contractual and regulatory provisions.

Signature

Name Printed

Bid Total: \$20,000.00

Form G – Small Business Preference or Non-Small Business Preference

To request either Small Business preference or Non-Small Business preference, select “requests” in the pull-down menu in its respective section.

To complete “Small Business Preference”, enter the Small Business Certification Number and date. To complete “Non-Small Business Preference”, enter date. By requesting the Non-Small Business preference, you are committed to subcontract at least 25% of your total bid to Small Business and must also submit the Certified Small Business Listing for the Non-Small Business Preference Form under Standard Specifications 2-1.33. No need to sign at the signature line.

AASHTOWare Project Bids™ Bid - 11-2K1464.ebsx (1 Amendment) 11-2K1464

FILE EDIT TOOLS VIEW HELP

2% Complete

General

A. TRANSMITTAL LETTER

B. ADJUSTMENT FACTOR

C. BID ITEM LIST

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E. PROPOSER'S SELF PERFORMANCE DECLARATION AFFIDAVIT

F. PROPOSER'S DVBE AND SMALL BUSINESS AFFIDAVIT

G. SMALL BUSINESS PREFERENCE OR NON-SMALL BUSINESS PREFERENCE

H. CERTIFIED

STATE OF CALIFORNIA - DEPARTMENT OF TRANSPORTATION
FORM G - SMALL BUSINESS PREFERENCE OR NON-SMALL BUSINESS PREFERENCE
DES-OE (REV 12/2023)

COMPLETE ONE OF THE FOLLOWING:

* SMALL BUSINESS PREFERENCE

The undersigned small business preference and certifies, under penalty of perjury, that the firm meets the requirements of 2 CA Code of Regs 1806 et seq. and is certified as a small business at the time and day of bid opening or has submitted a complete application to the Department of General Services (DGS) and is subsequently certified. The complete application and any required substantiating documentation must be received by DGS by 5:00 p.m. on bid opening date.

Small Business Certification (Reference) Number:

Date:

Signature: _____

* NON-SMALL BUSINESS PREFERENCE

The undersigned non-small business preference and notifies the Department on the Certified Small Business Listing for the Non-Small Business Preference form that it commits to subcontract at least 25 percent of its bid amount with one or more firms that meets the requirements of 2 CA Code of Regs 1806 et seq. and the firms are certified as small businesses at the time and day of bid opening or have submitted a complete application and are subsequently certified by the Department of General Services (DGS). The complete application and any required substantiating documentation must be received by DGS by 5:00 p.m. on bid opening date. List these firms on the Certified Small Business Listing for the Non-Small Business Preference form.

Date:

Signature: _____

Bid Total: \$20,000.00

Form H – Certified Small Business Listing for the Non-Small Business Preference

Enter the bid item number, description of work, business name, address, telephone number, certification number and dollar amount of each certified Small Business who will be employed on this project. Also enter the total claimed participation dollar amount and percentage of the whole contract. No need to sign at the signature line.

AASHTOWare Project Bids™ Bid - 11JOC12345.ebsx (0 Amendments) 11JOC12345

FILE EDIT TOOLS VIEW HELP

0% Complete

DECLARATION AFFIDAVIT

F. PROPOSER'S DBE AND SMALL BUSINESS AFFIDAVIT

G. SMALL BUSINESS PREFERENCE OR NON-SMALL BUSINESS PREFERENCE ✓

H. CERTIFIED SMALL BUSINESS LISTING FOR THE NON-SMALL BUSINESS PREFERENCE ✓

I. CALIFORNIA COMPANY PREFERENCE

J. CERTIFICATION S - STATE

K. OPT OUT OF PAYMENT ADJUSTMENTS FOR PRICE INDEX FLUCTUATIONS ✓

**STATE OF CALIFORNIA - DEPARTMENT OF TRANSPORTATION
FORM II - CERTIFIED SMALL BUSINESS LISTING FOR THE NON-SMALL BUSINESS PREFERENCE
DES-OE (REV 02/2024)**

1. List the description of Work, name, address, telephone number, certification number, and dollar amount of each certified Small Business who will be employed on this Project.

2. Per IFB Section 1.11, failure to submit a completed Certified Small Business Listing for the Non-Small Business Preference form will result in a nonresponsive bid. Attach additional sheets if necessary.

Total Claimed Participation \$ Amount:

% of Contract

Bid Item Number:

Description of Work, Service, or Materials:

Certified Small Business Name: Telephone No.:

Small Business Address:

Certification No.: \$ Amount:

Bid Item Number:

Description of Work, Service, or Materials:

Certified Small Business Name: Telephone No.:

Small Business Address:

Certification No.: \$ Amount:

Bid Item Number:

Description of Work, Service, or Materials:

Certified Small Business Name: Telephone No.:

Bid Total: \$0.00

Form I – California Company Preference

Check appropriate box and enter requested information for three different cases if the Proposer claim it is a “California Company” and enter date. Check the box if the Proposer claims it is not a “California Company” and provide detailed information. No need to sign at the signature line.

AASHTOWare Project Bids™ Bid - 11-2K1464.ebsx (1 Amendment) 11-2K1464

FILE EDIT TOOLS VIEW HELP

2% Complete

DECLARATION AFFIDAVIT

F. PROPOSER'S DBE AND SMALL BUSINESS AFFIDAVIT ✓

G. SMALL BUSINESS PREFERENCE OR NON-SMALL BUSINESS PREFERENCE ✓

H. CERTIFIED SMALL BUSINESS LISTING FOR THE NON-SMALL BUSINESS PREFERENCE ✓

I. CALIFORNIA COMPANY PREFERENCE

J. CERTIFICATION S - STATE

K. OPT OUT OF PAYMENT ADJUSTMENTS FOR PRICE INDEX FLUCTUATIONS ✓

**STATE OF CALIFORNIA - DEPARTMENT OF TRANSPORTATION
FORM I - CALIFORNIA COMPANY PREFERENCE
DES-OE (REV 12/2023)**

This form must be completed by all bidders. Failure of a non-California company to fill out and sign this form may be cause for rejection of its bid. Eligibility for a reciprocal preference for a California company is waived if the California company fails to complete and sign this form under penalty of perjury.

The undersigned certifies that it is a "California company" as defined in Pub Cont Code §6107 and meets one of the following (check appropriate box and enter requested information):

☐ I am a California company which has its principal place of business in California.

or

☐ I am a California company which has its principal place of business in a state in which there is no local contractor preference on construction contracts.

Name of State

or

☐ I am a California company which has its principal place of business in a state in which there is a local contractor preference and my company has paid not less than \$5,000 in sales or use taxes to California for construction related activity for each of the 5 years immediately preceding the submission of the bid.

Name of State

California Sales or Use Tax No.

or

The undersigned certifies that it is not a "California Company."

☐ I am not a California company. My principal place of business is in: (Enter state or country)

Describe any and all bid preferences provided to your company by the state or country in which your company has its principal place of business.

Describe

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date:

Bid Total: \$20,000.00

Form J – Certifications – State

JOC projects are currently state funded projects. By digitally submitting a bid, you affirm the certifications contained in the bid book.

At the Noncollusion certification, enter state, county, your name, your company title, and your company name.

BUSINESS AFFIDAVIT	UNDOCUMENTED ALIENS EMPLOYMENT
G. SMALL BUSINESS PREFERENCE OR NON-SMALL BUSINESS PREFERENCE	Under Pub Cont Code § 6101, the Bidder certifies compliance with state and federal law respecting the employment of undocumented aliens.
H. CERTIFIED SMALL BUSINESS LISTING FOR THE NON-SMALL BUSINESS PREFERENCE	NONCOLLUSION
I. CALIFORNIA COMPANY PREFERENCE	NONCOLLUSION AFFIDAVIT TO BE EXECUTED BY BIDDER AND SUBMITTED WITH BID
	Under PCC 7106 and 23 USC 112, the bidder declares as follows: State of California County of <input type="text"/>
	Being first duly sworn, deposes and says that he or she is <input type="text"/> (Title) of <input type="text"/> (Company) the party making the foregoing bid that the bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

At the Violation of Law or Safety Regulation certification, select “YES” or “NO” in response to the question. If “YES” is selected, enter an explanation.

AFFIDAVIT	CHILD SUPPORT COMPLIANCE ACT
F. PROPOSER'S DIVE AND SMALL BUSINESS AFFIDAVIT	Under Pub Cont Code § 7110, the contractor acknowledges that: 1. The contractor recognizes the importance of child and family support obligations and shall fully comply with all applicable state and federal laws relating to child and family support enforcement, including, but not limited to, disclosure of information and compliance with earnings assignment orders, as provided in Chapter 8 (commencing with section 5200) of Part 5 of Division 9 of the Family Code; and 2. The contractor to the best of its knowledge is fully complying with the earnings assignment orders of all employees and is providing the names of all new employees to the New Hire Registry maintained by the Employment Development Department.
G. SMALL BUSINESS PREFERENCE OR NON-SMALL BUSINESS PREFERENCE	NATIONAL LABOR RELATIONS BOARD
H. CERTIFIED SMALL BUSINESS LISTING FOR THE NON-SMALL BUSINESS PREFERENCE	Under Pub Cont Code 10232, the contractor, swears under penalty of perjury, that no more than one final unappealable finding of contempt of court by a federal court has been issued against the contractor within the immediately preceding two year period because of the contractor's failure to comply with an order of a federal court which orders the contractor to comply with an order of the National Labor Relations Board.
I. CALIFORNIA COMPANY PREFERENCE	VIOLATION OF LAW OR A SAFETY REGULATION
	Under Pub Cont Code 10162, the Bidder must complete, under penalty of perjury, the following questionnaire: Has the Bidder, any officer of the Bidder, or any employee of the Bidder who has a proprietary interest in the Bidder, ever been disqualified, removed, or otherwise prevented from bidding on, or completing a federal, state, or local government project because of a violation of law or a safety regulation? <input type="radio"/> YES <input type="radio"/> NO If the answer is yes, explain the circumstances in the following space. <input type="text"/>

At the Antitrust Law certification, select “has” or “has not” in response to the question. If “has” is selected, enter an explanation.

THE NON-SMALL BUSINESS PREFERENCE	ANTITRUST LAW
I. CALIFORNIA COMPANY PREFERENCE	Under Pub Con Code § 10285.1, the Bidder declares under penalty of perjury under the laws of the State of California that the Bidder <input type="radio"/> has <input type="radio"/> has not been convicted within the preceding three years of any offenses referred to in that section, including any charge of fraud, bribery, collusion, conspiracy, or any other act in violation of any state or federal antitrust law in connection with the bidding upon, award of, or performance of, any public works contract, as defined in Pub Cont Code § 1101, with any public entity, as defined in Pub Cont Code § 1100, including the Regents of the University of California or the Trustees of the California State University. The term “Bidder” includes any partner, member, officer, director, responsible managing officer, or responsible managing employee thereof, as referred to in Section 10285.1.
J. CERTIFICATION S - STATE	If the Bidder has been convicted of an offense within the past 3 years, provide the conviction details including the date and ultimate resolution of each conviction in the space below. <input type="text"/>
K. OPT OUT OF PAYMENT ADJUSTMENTS FOR PRICE INDEX FLUCTUATIONS	PERMITS, LICENSES, AGREEMENTS, CERTIFICATIONS, AND RAILROAD RELATIONS AND INSURANCE REQUIREMENTS
	Bidder acknowledges that permits, licenses, agreements, certifications, and the requirements in the document titled “Railroad Relations and Insurance Requirements” are components of the Contract under section 5-1.02 of the Standard Specifications.

Form K – Opt Out of Payment Adjustments for Price Index Fluctuations

To opt out of the payment adjustment for price index fluctuations, enter the date and Proposer's name. No need to sign at the signature line.

AASHTOWare Project Bids™ Bid - 11-2K1464.ebsx (1 Amendment) 11-2K1464

FILE EDIT TOOLS VIEW HELP

2% Complete

DECLARATION AFFIDAVIT

F. PROPOSER'S DBE AND SMALL BUSINESS AFFIDAVIT ✓

G. SMALL BUSINESS PREFERENCE OR NON-SMALL BUSINESS PREFERENCE ✓

H. CERTIFIED SMALL BUSINESS LISTING FOR THE NON-SMALL BUSINESS PREFERENCE ✓

I. CALIFORNIA COMPANY PREFERENCE

J. CERTIFICATION S - STATE

K. OPT OUT OF PAYMENT ADJUSTMENTS FOR PRICE INDEX FLUCTUATIONS ✓

STATE OF CALIFORNIA - DEPARTMENT OF TRANSPORTATION
FORM K - OPT OUT OF PAYMENT ADJUSTMENTS FOR PRICE INDEX FLUCTUATIONS
DES-OE (REV 12/2023)

[This form is not required for Clean CA JOC project.]

To opt out of payment adjustments for price index fluctuations as specified, complete this form.

I opt out of the payment adjustments for price index fluctuations.

Enter Date and Name to opt out of payment adjustments for price index fluctuations.

Date:

Proposer's Name:

Signature of Bidder: _____

Bid Total: \$20,000.00

Incorporating Addenda

◀ Proposal 04-3G4424 ▶

CONSTRUCTION ON STATE HIGHWAY IN THE CITY AND COUNTY OF SAN FRANCISCO AT SAN FRANCISCO OAKLAND BAY BRIDGE In District 04 on Route 80

Date Generated: 10/11/2018
Date Revised: 10/11/2018
Call Order: 1
Items: 21
Project ID: 0412000042

Sections: 1
Amendments: 4
Highway Number:
Counties: San Francisco

Export (csv) | Export (tab)

Also Available

Apparent Bids
Bid Summary
Caltrans advertised projects
Create Sub-quote Request
Plan Holders / Eligible Bidders
Plan Sheets (0)

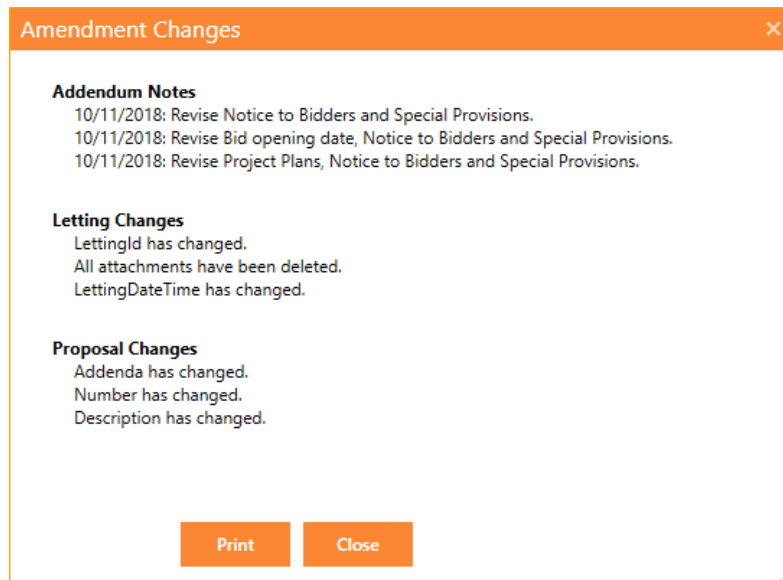
Line	Item	Quantity	Unit	Description	Price
Section 1: BID ITEM LIST					
1	070030	1.000	LS	LEAD COMPLIANCE PLAN	
2	090100	600.000	WDAY	TIME-RELATED OVERHEAD (WDAY)	
3	120090	1.000	LS	CONSTRUCTION AREA SIGNS	
4	120100	1.000	LS	TRAFFIC CONTROL SYSTEM	

Downloads

04-3G4424.EBSX
04-3G4424.001X
04-3G4424.002X
04-3G4424.003X
04-3G4424.004X
Zip File

Addenda .00Nx files will be posted on the bidx.com website. Addenda files have a file name with the format of contract#.00Nx, where the last number indicates the addenda number. Save the addenda file in the same file location as the .EBSX file. **Do not change the name of the addenda file.** When the .EBSX file is opened, Project Bids will incorporate the addenda into the .EBSX file for you. Do not attempt to open the addenda file, only open the .EBSX file. The addenda file will modify the .EBSX file, and if any tabs have been completed, it will only require new entries for those items modified by the addenda.

Addenda can also be incorporated by opening Project Bids, selecting "File", and then selecting "Load Amendment"; locate the addenda file, select the file, then select "Open." An "Amendment Changes" window will open and will show the number of amendments applied, indicating successful incorporation of addenda. Select the "Print" button to print the details of the Amendment change.



If a bid item is eliminated from the Bid Item List due to an addendum, the eliminated bid item will have an Item Code of "BLANK." Additionally, there will be no description or unit price for the eliminated bid item.

ITEM NUMBER	ITEM CODE	QUANTITY	UNIT OF MEASURE	UNIT PRICE	ITEM TOTAL
15	390132	830.0	TON	123.00	\$102,090.00
HOT MIX ASPHALT (TYPE A)					
16	BLANK	1.0	LS		
17	035107	6,360.0	CY	12.00	\$76,320.00
BONDED CONCRETE OVERLAY OVER ASPHALT					

Upon successful incorporation of the Addenda, Project Bids will indicate the number of Addenda that have been incorporated. Project Bids labels Addenda as Amendments. The number of Amendments is shown at the top of the main screen under the General Tab.

If an addendum has been issued for a contract, Project Bids will prevent you from submitting your bid until you have incorporated all the .00Nx Addenda files into your bid.

Bidx.com Messages

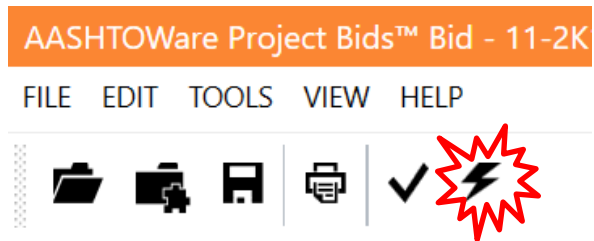
To opt in to receive messages from Bidx, log into the Bidx.com website, and select "Messages" from the upper right corner of the webpage, then select "Manage Messages and Notifications."

In the "User Notification" area, select the box next to "Proposal Activity" in the "Email" column to receive email notifications from Bidx regarding any proposal activity.

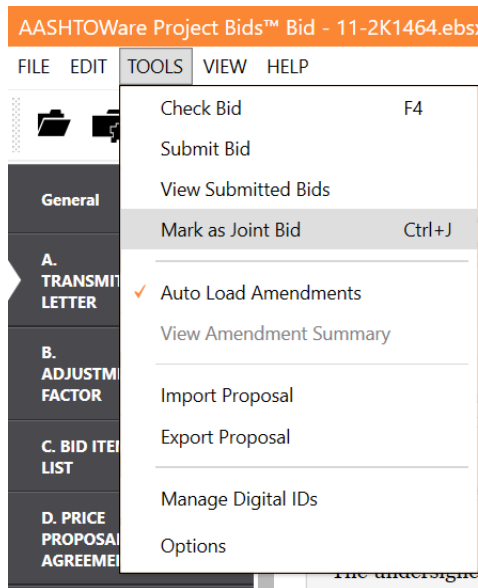
Checking Bid Before Submission

Before submitting your bid, check your bid for completeness. All tabs should display a green check mark. To check your bid, select the black check mark in the toolbar or the "check bid" option under "Tools". AASHTOWare Project Bids software allows an incomplete bid submittal, you can ignore the red triangle icon if the form is not required for the project, it does not affect you submitting the bid proposal. It is your responsibility to determine if all the required data are submitted electronically to Bidx.com. Failure to do so may lead to Caltrans deeming your bid nonresponsive.

Once your bid has been checked and there are no errors, you may save and then submit your bid. Save your bid by selecting "File", then select "Save" or by selecting the disk on the toolbar. Submit your bid by selecting "Tools" then select "Submit Bid", or you can select the black lightning bolt on the toolbar. Bids can be submitted multiple times; each subsequent submittal will override the previous submittal. After each submittal, print the bid submission receipt. The only bid that Caltrans will see is the last bid that was submitted. More information on submitting your bid can be found at the Bidx website at <https://www.bidx.com/>.



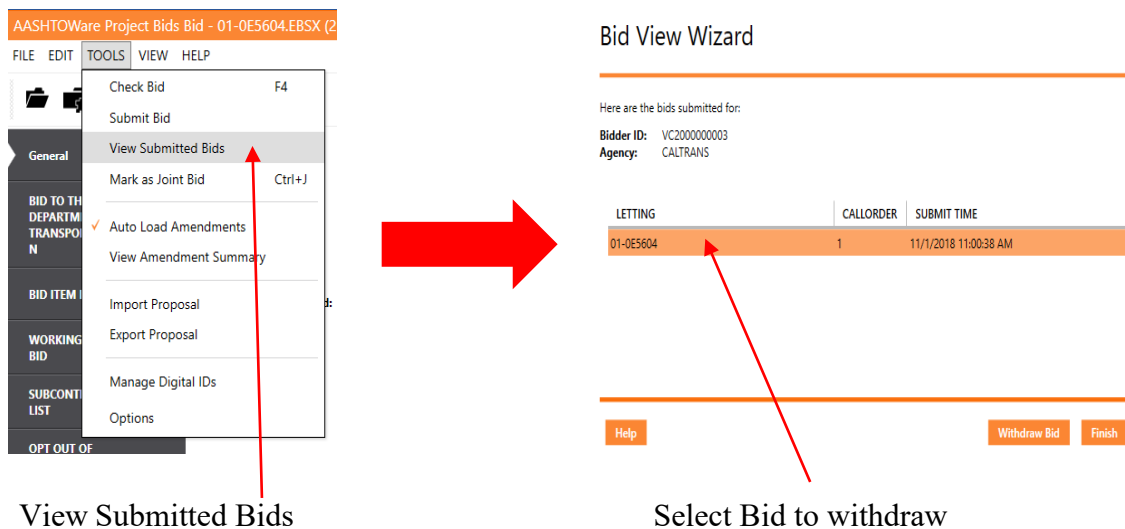
Joint ventures must also mark their bid as a joint bid. Select "Tools", then select "Mark as Joint bid".



Bid Withdrawal

Bids may be withdrawn before the specified bid opening date and time. To update a previously submitted bid, you do not need to withdraw the previous bid. You only need to submit the updated bid and it will replace the previous bid.

To withdraw a submitted bid, select "Tools", then select "View Submitted Bids". Next, choose your Bidder ID and Digital ID from the list, enter your password, and select "Next". Select the bid that you want to withdraw, select "Withdraw Bid", and then "Withdraw" on the confirmation alert box. Select the "Print Receipt" button to obtain a receipt documenting that the bid has been withdrawn, then select "Finish".



Additional Training Material

This JOC Electronic Bidding Guide can be found in Caltrans Contractor's Corner at: <https://ppmoe.dot.ca.gov/des/oe/guidance.html>. General information regarding Caltrans' electronic bidding can be found in Caltrans Contractor's Corner at: <https://ppmoe.dot.ca.gov/des/oe/electronic-bidding.html>. Other Bid Express training material can be found at: <https://bidx.com/site/trainingcenter>.

Public Bid Opening

Bids will be publicly downloaded and read from the Bidx website at the specified bid opening date and time through webcast. The information read at the bid opening is preliminary, responsiveness will be determined after the bid opening. Bid openings can be viewed or listened to by following the directions at: <https://ppmoe.dot.ca.gov/des/oe/electronic-bid-opening-instructions.html>

Preliminary JOC bid summary results are posted to Caltrans Contractor's Corner at: <https://ppmoe.dot.ca.gov/des/oe/planholders/job-order-bidsum-result.php>